VERMONT
AGENCY OF EDUCATION

Smarter Balanced
Assessment Consortium

February / March Webinars: Click on dates to register.

Date	Time	
	2:00pm	4:00pm
2/12/2015	Technology Requirements	TIDE/Start & Monitor Online Testing/Settings
2/19/2015	TIDE/Start & Monitor Online Testing/Settings	Technology Requirements
3/5/2015	Online Reporting System	Online Reporting System

February 2015

Su	Mo	Tu	We	Th	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

Regrettably, we need to ask that only **District Test Administrators and School Testing Coordinators** register. The sessions are limited to 500 participants, and three states (VT, NH, CT) are participating. See AIR invitation on pages 2 & 3 with session descriptions.

VT—SBAC Newsletter

Message from the Director

PLEASE SHARE THE FOLLOWING WITH YOUR PRINCIPALS AND TEST COORDINATORS: "This coming Thursday, February 12, we will be offering the first of a webinar series that will cover three key topics for administering the Smarter Balanced assessments. Topics, dates, and registration information are above. Because of the limitations on webinar call-in lines, we are asking that there be only one registration per school, please. So that we can make the presentation available to as many teachers and test coordinators as possible, *we are recommending that each test coordinator register on behalf of the school, and then have key staff view the presentation(s) as a group.* The webinars will also be recorded and posted on the Vermont Smarter Balanced Assessment Portal. For additional information, please see the invitation on pages 2 and 3 included in this week's Newsletter e-mail." **Michael Hock, Director of Assessments, Michael.hock@state.vt.us / 802-479-1288.**

Message from the Data Management Team

"When entering new students into the TIDE system for 2015 testing, the student ID field (aka SSID, state assigned ID, perm-number) will be required. Many registrars and guidance personnel in your schools enter this ID into your school's student information system (SIS) and, therefore, they may be a good source for the ID. If you need to request IDs from the State for a small number of students, the easiest way is to complete and fax the Student ID number request form below. http://education.vermont.gov/documents/EDU-Data_Collection_Student_ID_Number_Request.pdf. If you have a large number of new students needing to be entered into the TIDE system, please contact Jennifer Perry 802-479-1056 to discuss secure file transfer options." **Glenn Bailey, Education Analysis & Data Management Director**

Check out some of the learning modules uploaded directly into the **VT-SBAC portal**.

Smarter Balanced
District Test Coordinator Workshop
January 27-30 2015

Performance Task Overview

Accessibility and Accommodations

Will there be trainings for Scribes and Readers? There is no change in protocol from NECAP, however, there are some new procedures and guidelines mentioned in the Smarter Balanced Usability, Accessibility, and Accommodations Guide (Appendix A & B on pages 31 and 36). Just be sure to review them. At the moment trainings should be conducted at the district/school level, and documentation (disclaimers) should be filed on site.

For more information or questions please contact Linda Moreno at 802-479-1309 or linda.moreno@state.vt.us.

Greetings,

We are pleased to invite you to attend one or more of the following webinar training sessions designed to help you and your school prepare for the upcoming Smarter Balanced online test administration. Below is a list of the topics offered with a brief description of the subject and the intended audiences.

To register for a webinar session on the date of your choice, visit the appropriate registration link. Once you have signed up you will receive a confirmation email for that webinar session. The email will include a link to the WebEx meeting and a toll-free number to dial into the session at the appointed time. Each session will be an hour with a Q & A period. **PLEASE NOTE:** Although there are no limits on the number of individuals who can view a webinar, we do have limits on the number of call-in lines that will be available. ***Therefore, we are recommending that the Test Coordinator, for each school, register for the desired session(s) and then view it as a group with key colleagues.***

Technology Requirements for Online Testing:

This webinar is intended for Technology Coordinators. It will provide an overview of the technology requirements needed on all computers and devices used for online testing, information on secure browser installation, and voice packs for text-to-speech.

Date and Time	Registration Link
Thursday, February 12th, 2015 **2:00 p.m. ET**	https://air-license.webex.com/air-license/j.php?RGID=r5dc7cc8a341bfff5a4bca636e77f99dd
Thursday, February 19th, 2015 **4:00 p.m. ET**	https://air-license.webex.com/air-license/j.php?RGID=r31012b6de97b62b167e614c6f3ecc3e5

TIDE and How to Start/Monitor Online Testing and Test Settings:

This webinar is intended for District Administrators, District Test Coordinators, and School Coordinators. It will provide an overview of how to navigate the following systems: Test Information Distribution Engine (TIDE), Test Delivery System (TDS), and Teacher Hand Scoring System (THSS). Participants will learn how to set student settings in TIDE, start and monitor a test session using the TA Interface, and how to score hand-scored item responses via THSS.

How to Use the Online Reporting System:

This webinar is intended for District Administrators, District Test Coordinators, and School Co-ordinators. It will provide an overview of how to navigate the Online Reporting System (ORS), including information on participation reports, score reports, and summary statistics.

Date and Time	Registration Link
Thursday, March 5th, 2015 **2:00 p.m. ET**	https://air-license.webex.com/air-license/j.php?RGID=r2fc801d3b7a4ff60be1275cc774e6bbe
Thursday, March 5th, 2015 **4:00 p.m. ET**	https://air-license.webex.com/air-license/j.php?RGID=rfeacd4bf74e07f5478dddfd633f2ee46

Please keep your confirmation email with all your meeting information so you will be able to access your webinar. You <u>do not</u> have to sign-up for a Cisco WebEx account to join this session, but we recommend running their test meeting application to make sure you have the appropriate plug-ins installed prior to attending the webinar session (http://www.webex.com/test-meeting.html).

If you have any additional questions, please contact Emilia Birdsall ebirdsall@air.org; 202-403-6354) or Elizabeth Mortimer (emortimer@air.org; 202-403-5725). We look forward to having you attend our webinar trainings.

Sincerely,

Emilia Birdsall

American Institute for Research